

AWARDED FEDERAL

Work Study

WHAT'S NEXT?



01

Check XULA Email

- New Hires **ONLY** must complete New Hire documentation with Human Resources before receiving an FWS contract.

02

Check XULA Email to RSVP.

- Mandatory FWS Orientation Students **must** attend FWS orientation/training via zoom, before receiving a contract.

03

Check XULA Email
Sign Contract

- Contract packets will be sent via Adobe to students.
 - Includes: Job Placements, Location and Pay Rate

04

Receive a FWS
Clearance Email

Students cannot work until you receive the clearance email.

If you work before FWS Clearance, you will **NOT** be paid.