



Xavier University of Louisiana J-1 Exchange Visitor Transfer Out (to another Institution) Request Form

Office of International Education

international@xula.edu

504-520-5491

312 St. Joseph Academic/Heath Center

As a J-1 Exchange Visitor (Professor, Research Scholar, or Short-term Scholar) at Xavier University of Louisiana, please use this form to request a transfer of your Student and Exchange Visitor Information System (SEVIS) record to the new institution so that this other institution can issue you a new Form DS-2019 on or immediately after the SEVIS Transfer Release Date. The other institution then becomes your new J-1 visa sponsor.

I. To be completed by the transferring J-1 Exchange Visitor

Desired Date of Transfer to the new institution: (mm/dd/yyyy)

SEVIS ID# (on your current DS-2019):

Last Name:

First Name:

Date of Birth (mm/dd/yyyy):

Email address:

By signing below, I authorize Xavier University of Louisiana to transfer my SEVIS record to the new institution below.

Exchange Visitor Signature

Date

II. To be completed by RO or ARO at the new institution

Name of Institution

SEVIS Program Number

Name of RO/ARO

Position/Title

Telephone

Email

By signing below, I approve this Exchange Visitor's request to transfer to our institution, and the SEVIS Transfer Release Date be effective on:

Signature of RO/ARO

Date