

IBCS LETTERS OF RECOMMENDATION INSTRUCTIONS 2025

Applicants: Give one form to all persons writing a recommendation on your behalf.

❖ DEGREE PROGRAM LETTERS

Students applying must submit 3 letters of recommendation:

- 2 academic letters from professors familiar with the student's capacity for academic work
- 1 ministerial letter from a pastor or pastoral staff person familiar with the student's work in their church and/or community.

❖ CERTIFICATE & ENRICHMENT PROGRAM LETTERS

Students applying must submit 1 letter of recommendation:

- 1 letter from a pastor or pastoral staffperson familiar with the student's work in their church and/or community.

ALL RECOMMENDERS are asked to submit a typewritten 1-page letter of recommendation that addresses the following:

- How long and in what capacity have you known applicant?
- In what ways do you feel the applicant might benefit from participating in the IBCS?
- In what ways might the Institute benefit from the applicant's participation?

ACADEMIC RECOMMENDERS

Please evaluate the student using the following relevant criteria:

- Critical Thinking Skills
- Ability in Oral Expression
- Ability in Written Expression
- Imagination and Creativity
- Commitment to theological or ministerial study that centers Black Catholicism
- Fortitude or Perseverance (i.e., ability to continue working to achieve the desired goal)
- Potential as an Academic, Evangelizer, Catechist or other Pastoral Minister

PLEASE SEND RECOMMENDATION LETTERS BY APRIL 1, 2025 DIRECTLY TO:

**XAVIER UNIVERSITY OF LOUISIANA
Institute for Black Catholic Studies – Scholarship Committee
1 Drexel Drive - Box 49
New Orleans, Louisiana 70125**

or

ibcs@xula.edu

Thank you!