LETTERS OF RECOMMENDATION FORM 2022

Applicants: Please give one form to each person writing a recommendation on your behalf.

❖ DEGREE PROGRAM RECOMMENDATION LETTERS
   Students applying must submit 3 letters of recommendation:
   • 2 academic letters from professors familiar with the student’s academic work
   • 1 ministerial letter from a pastor or pastoral staff person familiar with the student’s work in their church and/or community.

❖ CERTIFICATE & ENRICHMENT PROGRAM LETTERS
   Students applying must submit 1 letter of recommendation:
   • 1 ministerial letter from a pastor or pastoral staff person familiar with the student’s work in their church and/or community.

ALL RECOMMENDERS are asked to submit a typewritten 1-page academic and/or ministerial letter of recommendation that addresses the following:

• How long and in what capacity have you known applicant?
• How would the applicant benefit from participating in his or her selected program?
• In what ways will the Institute benefit from the applicant’s participation in the program?

ACADEMIC RECOMMENDERS

Please evaluate the student based on the following criteria:

• Intellectual Ability
• General Knowledge
• Ability in Oral Expression
• Ability in Written Expression
• Fortitude or Perseverance (i.e., ability to continue working under stress)
• Imagination and Creativity
• Potential as a Teacher
• Potential as an Ecclesial Minister
• Motivation for the Proposed Program of Study

PLEASE SEND ALL RECOMMENDATIONS DIRECTLY TO:

XAVIER UNIVERSITY OF LOUISIANA
Institute for Black Catholic Studies
1 Drexel Drive - Box 49
New Orleans, Louisiana 70125

1/19/22