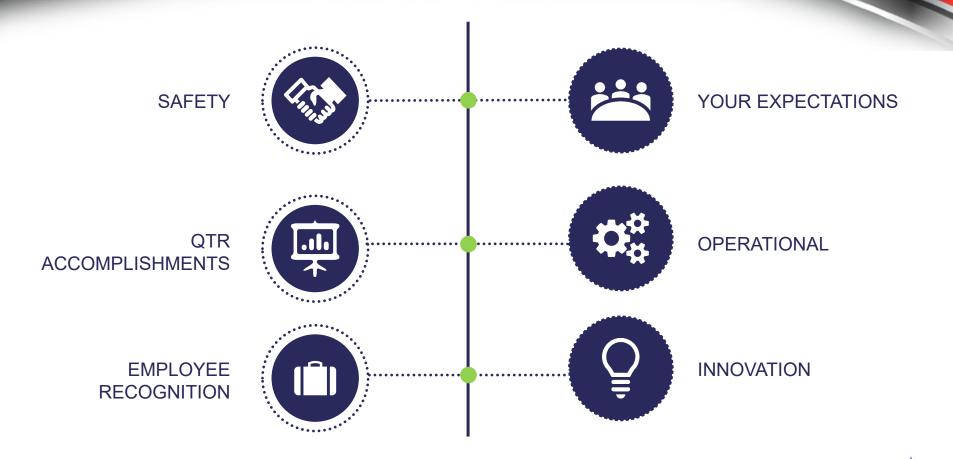
## SodexoMAGIC QBR Template

# Quarterly Business Report Xavier University











#### **SAFETY MOMENT**

### What are Safety Walks?

At Sodexo, the health and safety of our employees, clients and consumers is of the utmost importance.

Walks are a way for managers to have conversations with team members to better understand their jobs and to look for opportunities to improve safety. It is an activity that is meant to inspire engaging conversation about safety with all team members—make it top of mind in every unit that Sodexo operates.



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#### **SAFETY MOMENT**

#### Safety Walks:

•Are structured and planned

- •Take place where and when the work is being done
- •Provide direct engagement with workers and the management team
- •Help start a safety conversation with managers and team members
- Visibly demonstrate our safety commitment
- •Develop manager's leadership skills
- •Encourage positive safety behaviors and interactions
- •Are not a checklist or audit

#### **Benefits of Safety Walks:**

- •Raise awareness about safety and safe behaviors
- •Improve safety in the workplace
- •Demonstrate our commitment to a Zero Harm Mindset. Zero Harm means taking the zero accident <sub>4</sub> mindset one step further, by eliminating both incidents and accidents all together; this means all injuries are preventable

•Improve our safety culture





Staff at 100% full staff
Accident Free 92 Days



#### **Short Term Expectations**

Short term expectations to complete by end of next QBR.

- Uniforms ordered waiting delay due to COVID production. ETA is still undetermined from manufacturer.
- Site Visit for SMS Implementation from corporate SME
- Operations moving to new office location. Will assist University on decommissioning trailers for demo.
- Implementation of new floor maintenance program. Will provide milestone timeline at a later date.
- Acquire access to Xavier work order system
- Finalize Chargeback agreement with Xavier University



#### **Long Term Expectations**

Long term expectations will continue to be a work in progress and will potentially take longer to execute.

- SMS Implementation timeline
- Implementation of Safety Programs at 100%
- Employee cross training on all equipment and building expectations for end user
- Increase the number of inspections by supervisors using "Inspect what you Expect". On the spot retraining for staff as deficiencies are found. Change in the previous culture.
- Ensure inventory is right sized as COVID scope continues to change as the needs of the University and CDC changes.



#### **Quarterly Accomplishments**

- All Custodial Equipment received, and employees trained
- Established "Clean Team" for high touch point disinfecting
- Implemented Xavier's mat program and cleaning process
- Assisted Xavier with procurement of COVID student & faculty products (i.e. skin friendly disinfectant wipes, hand sanitizer and stations, and restroom deodorizers
- Completed Strip and Wax of Qatar
- Completed floors in the UC by stripping and waxing the floors, as well all carpet cleaning.
- Detailed residential life bathroom showers.

#### Completed 230 work orders 100% completion within 24 hours 85% completion within 12 hours

ATLATIO



## **Before & After Pictures-Res Life Rest Room Cleaning**

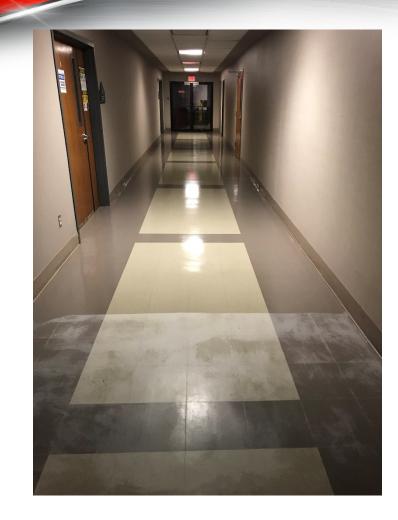




After



### **Before & After Pictures-Pharmacy Strip and Wax of corridors**







#### **National Housekeeper Week Appreciation**

This year we postponed our appreciation week due to Hurricane Marco and Sally.

Each day we showered our custodians with some sort of appreciation prize. Coffee, Cake, Cookies, Breakfast, Sodexo branded bags, pencils, key chains, etc.



#### **Students and RA "Thanking" our staff in Katherine Drexler**



THANKS FOR KEEPING OUR SCHOOL CLEAN

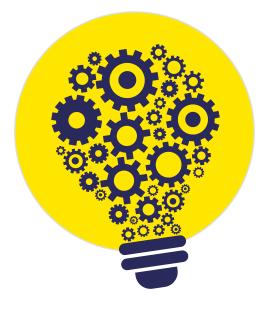






- Paula Singleton, Supervisor, Library-..."Ms. Joann is A JEWEL"
- April James, GA, LLC-Mr. Doug & Ms. Melissa..."They are here pulling trash, cleaning and disinfecting before I clock in at 8am and they are not grumpy!!!"
- Sheree Miller, Student Account Rep, Office of Fiscal Affairs-Dinah..."Her work ethics are amazing to me"
- Travis Scott, Assoc Professor, Music Theory & Low Brass-Jacqueline "does a wonderful job for us at Xavier. I interact with her as I am moving through classes in the administration building, and she always has a smile, is always working, and is always helpful."





# **THANK YOU!**

# **Open Discussion**

