

**Xavier University of Louisiana
College of Arts and Sciences Dean's Office
Application for Academic Reprieve**

Applicant Contact Information			
Name:	Last	First	Middle
Address:			
XULA ID #:			
Email:			
Phone:			
	Cell	Home	

Academic Reprieve allows students who can demonstrate a severe hardship to remove one semester of low grades from their GPA if it does not reflect their current abilities or dedication. Approval of Academic Reprieve is neither automatic nor guaranteed and no student will be granted Reprieve for more than one semester of course work.

Reprieve Semester Course Information:

List the courses that you request to be taken out of the computation of your cumulative Xavier University of Louisiana GPA. Only credit earned from one semester will be considered.

Semester for which Reprieve is requested _____ Reprieve Semester GPA _____

Courses	Credit Hrs	Grade	*/ ^
(EXAMPLE) ACCT 1010: Principles of Accounting I	3	F	

*Please indicate if a course was being taken as Course Repeat/delete

^Please indicate if a course was being taken as Course Retake

Post-Reprieve Semester Course Information:

List the courses you have taken since the semester for which you are requesting Reprieve.

Post-Reprieve Semester 1 _____ Semester 1 GPA _____

Courses	Credit Hrs	Grade

Post-Reprieve Semester 2 _____ Semester 2 GPA _____

Courses	Credit Hrs	Grade

On a separate sheet, please explain in 1000 words or less why you are seeking Academic Reprieve and attach any relevant documentation. Please be assured that your application will be kept in the strictest confidence.

Please sign below which indicates your agreement with the following:

- Academic Reprieve may only be granted one time while a Xavier student.
- Applicant has completed 12-24 hours with at least a C in each course following the Reprieve semester.
- C or better grades move forward and are calculated in GPA.
- Courses with a grade of D MAY be kept if the courses can serve as part of the degree program.
- Course retake, repeat/delete, and pass/fail utilized during this semester reset.
- Any courses that must be retaken from the reprieve semester will NOT count toward the limit on repeat/delete, retake, or pass/fail.
- All prior grades remain unaltered on the official transcript.
- Xavier does not guarantee that other institutions will accept the standards of Renewal.
- Renewal does not affect financial aid history.
- This request is not reversible.

***Please see the official Academic Reprieve Policy for full details.*

Student's Signature _____

Date _____

Dean's Signature _____

Date _____

Dean's Office Action: _____