

**Xavier University of Louisiana  
College of Arts and Sciences Dean's Office  
Application for Academic Renewal**

Applicant Contact Information			
<b>Name:</b>	<b>Last</b>	<b>First</b>	<b>Middle</b>
<b>Address:</b>			
<b>XULA ID #:</b>			
<b>Email:</b>			
<b>Phone:</b>			
	<b>Cell</b>	<b>Home</b>	

**Date left university:** \_\_\_\_\_

**GPA when left university:** \_\_\_\_\_

**Date of readmission:** \_\_\_\_\_

**# of credit hours earned since readmission:** \_\_\_\_\_

**# of credit hours currently in progress:** \_\_\_\_\_

Academic Renewal allows students who have been away from the university for six or more semesters (Summer counts as one semester) to remove previous coursework from their GPA if it does not reflect their current abilities and dedication. Approval of Academic Renewal is neither automatic nor guaranteed and no student will be granted Renewal for more than four semesters of course work.

Renewal Course Information:

List the courses you request be taken out of the computation of your cumulative Xavier University of Louisiana GPA.

Renewal Semester 1 \_\_\_\_\_ Renewal Semester 1 GPA \_\_\_\_\_

Courses	Credit Hrs	Grade
(EXAMPLE) <i>ACCT 1010: Principles of Accounting I</i>	<i>3</i>	<i>F</i>

Renewal Semester 2 \_\_\_\_\_ Renewal Semester 2 GPA \_\_\_\_\_



Readmission Semester 2 \_\_\_\_\_

Readmission Semester 2 GPA \_\_\_\_\_

Courses	Credit Hrs	Grade

On a separate sheet, please explain in 500 words or less why you are seeking Academic Renewal. Information you may consider including in this essay could be how you view your academic career differently now than you did when you were first a Xavier student, any significant changes to your personal circumstances, or ways you feel you have grown since last attending Xavier. Please also attach any relevant documentation (not required).

Please sign below indicating your understanding of and agreement with the following:

- Academic Renewal may only be granted one time while a Xavier student.
- Applicant has completed 12-24 hours with at least a C in each course.
- C or better grades move forward and are calculated in GPA.
- Courses with a grade of D MAY be kept if the courses can serve as part of the degree program.
- Course retake, repeat/delete, and pass/fail limits reset.
- All prior grades remain unaltered on the official transcript.
- Xavier does not guarantee that other institutions will accept the standards of Renewal.
- Renewal does not affect financial aid history.
- This request is not reversible.

*\*Please see the official Academic Renewal Policy for full details.*

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Dean's Signature \_\_\_\_\_

Date \_\_\_\_\_

Dean's Office Action: \_\_\_\_\_