

How to Process an Online Credit Card Payment

Login to Xavier's home page (www.xula.edu)

Click on Banner Web under Online Resources

Click on Login to Secure Area

Type in User ID (Xavier's 900 number)

Type in Pin (6 digit number)

Click on Login

Click on Credit Card Payment

Select a Term

Click Submit

Key in Credit Card information, Payment Amount and Billing Information

Click Submit Payment

Verify Information

Click Okay to Submit Payment

Print Confirmation Page