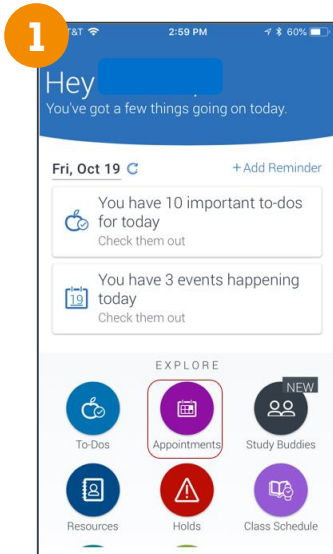


Financial Aid Appointments – Student Scheduling

Scheduling Instructions

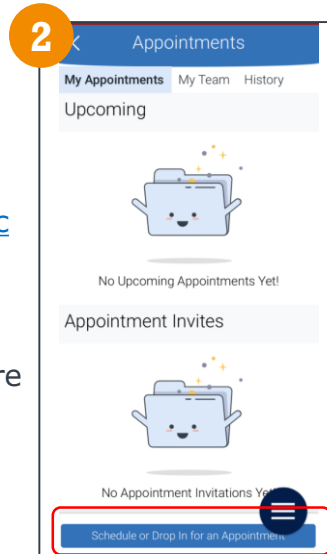


1

Log in to Navigate → Select “Appointments”

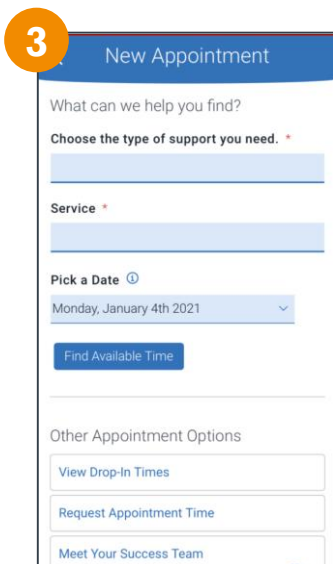
Log in instructions

- Follow link below; <https://xula.navigate.eab.com/>
- Or download Navigate Student from Apple’s App Store or Google’s Play Store
- Use your XULA credentials to log in



2

Choose Schedule an Appointment at bottom of screen



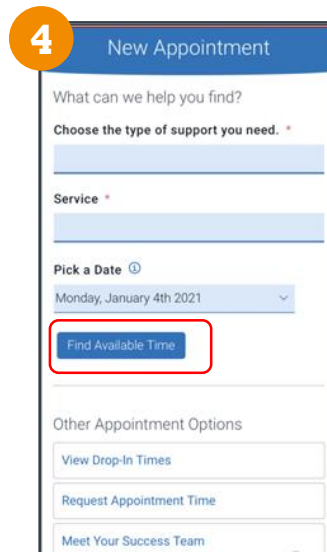
3

Choose Support Type → Student Financial Aid and Scholarships

Choose Service based on the reason for your appointment:

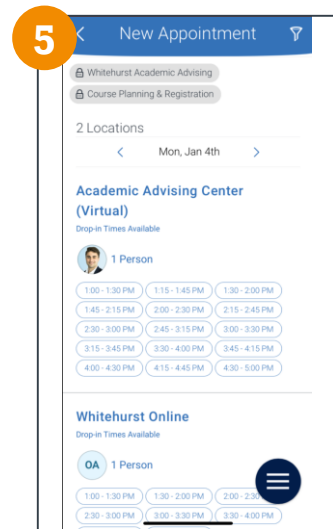
General Financial Aid Question, Work Study, or Scholarships.

For General Financial Aid Question, you will also need to indicate the first letter of your last name.



4

Choose preferred date and then select “Find Available Time”

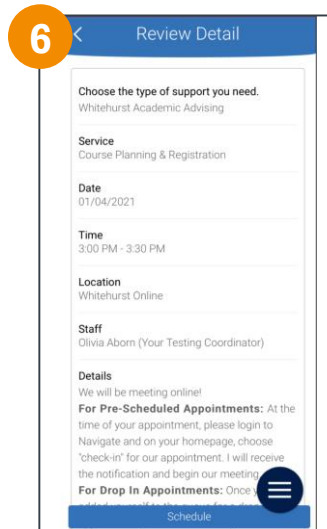


5

Select Preferred Location and Time

Most appointments will only be offered virtually for the current semester.

For select services, you may also need to select a staff member.



6

Review selections, Enter any Additional Comments → Click “Schedule”