CHECKLIST FOR XCORE ADVISING OF EXISTING STUDENTS

FRESHMEN

1   Contact your advisees through EAB to schedule appointments to discuss the new core in relation to upcoming registration.

2   How to address XCOR 1000, 1011 and 1012.

As per the policy, students that have successfully passed FRSM Seminar 1 & 2 will be exempt from XCOR 1000 and XCOR 1011/1012. Students who have failed FRSM Seminar 1 but have passed FRSM Seminar 2 must take XCOR 1000 but will be exempt from XCOR 1011/1012. Students who have passed FRSM Seminar 1 but have failed FRSM Seminar 2 will be exempt from XCOR 1000 but must take XCOR 1011/1012. The students will be placed in these courses through the core curriculum office with the assistance of the registrar.

3   Begin degree audit by identifying courses that students have gained credit for or are currently taking that have been approved for the new core. Continue degree audit by identifying courses that students have gained credit for or are currently taking that have not been approved for the new core but have been approved for 'one-time' substitution.

Be careful that you do not evaluate courses based on discipline prefixes but be mindful of the course designation in the XCORE's areas. For example, ENGL 2010 has been approved in the new core but under the Human Past area. Use a dimensional, not disciplinary approach when auditing core courses.

The equivalency/transfer list has been created to more easily facilitate the switch to the new core curriculum for our existing students. The courses on this list have been approved by the Dean's office as substitutions. But these substitutions are only to be used for courses that have already been taken or are being taken. Further, this list will cease to be applicable to existing students after spring 2018, and to transfer students after fall 2018.
Only register students for courses that are on the approved core curriculum list. Use the most updated list available. Do not use the equivalency/transfer list to identify future courses!

4   Identify new courses that are **ONLY** on the most recent Core Curriculum Courses Approved list (use degree programs as guidelines).

Courses in the core curriculum can be located in different core areas, but core courses cannot be used for credit in more than area. If a student registers for a course that has been approved for more than core area, the student and/or advisor must determine

which core area the course will be credited towards.
Please note that some degrees have revised their requirements. Please see CAS degree
plans that have been approved by the Academic Council, April, 2018.

5   Ensure that the 'Request to Change Catalog Year' form is signed by student and advisor/head and officially received by the registrar.

CHECKLIST FOR XCORE ADVISING OF EXISTING STUDENTS

NON-FRESHMEN

1   Contact your advisees through EAB to schedule appointments to discuss the new core in relation to upcoming registration.

2   How to address XCOR 1000, 1011 and 1012.

> *As per the policy, students that have successfully passed FRSM Seminar 1 & 2 will be exempt from XCOR 1000 and XCOR 1011/1012. Students who have failed FRSM Seminar 1 but have passed FRSM Seminar 2 must take XCOR 1000 but will be exempt from XCOR 1011/1012. Students who have passed FRSM Seminar 1 but have failed FRSM Seminar 2 will be exempt from XCOR 1000 but must take XCOR 1011/1012. The students will be placed in these courses through the core curriculum office with the assistance of the registrar.*

3   Begin degree audit by identifying courses that students have gained credit for or are currently taking that have been approved for the new core. Continue degree audit by identifying courses that students have gained credit for or are currently taking that have not been approved for the new core but have been approved for 'one-time' substitution.

> *Be careful that you do not evaluate courses based on discipline prefixes but be mindful of the course designation in the XCORE's areas. For example, ENGL 2010 has been approved in the new core but under the Human Past area. Use a dimensional, not disciplinary approach when auditing core courses.*
>
> *The equivalency/transfer list has been created to more easily facilitate the switch to the new core curriculum for our existing students. The courses on this list have been approved by the Dean's office as substitutions. But these substitutions are only to be used for courses that have already been taken or are being taken. Further, this list will cease to be applicable to existing students after spring 2018, and to transfer students after fall 2018.*
> *Only register students for courses that are on the approved core curriculum list. Use the most updated list available. Do not use the equivalency/transfer list to identify future courses!*

4   Identify new courses that are **ONLY** on the most recent Core Curriculum Courses Approved list (use degree programs as guidelines).

> *Courses in the core curriculum can be located in different core areas, but core courses cannot be used for credit in more than area. If a student registers for a course that has been approved for more than core area, the student and/or*

advisor must determine which core area the course will be credited towards.

Please note that some degrees have revised their requirements. Please see CAS degree plans that have been approved by the Academic Council, April, 2018.

5   Enroll in XCOR 3010 and/or 3020 that are available (cross-listed courses) this year or wait for senior year.

Non-freshmen who chose to switch to the new core may need to register for XCOR 3010 and 3020 beginning in Fall 2018. The student can choose to register for XCOR 3010 and/or 3020 that are presently scheduled for 2018-2019 or if feasible can choose to wait on more XCOR 3010 and 3020 options in 2019-2020.

As indicated by the core curriculum policy, XCOR 3010 and 3020 can be cross-listed with discipline specific courses. Students can take these courses, if cross-listed, to satisfy both their XCOR 3010/3020 requirements as well as their 2nd major or minor requirements. However students CANNOT fulfill both requirements (discipline and XCOR 3010/3020) with the same course if the course is required for their 1st or only major.

6   Ensure that the 'Request to Change Catalog Year' form is signed by student and advisor/head and officially received by the registrar