

ON-LINE CLASS REGISTRATION

On-Line Registration
What do I do?

Requests for password reset or other problems related to Banner should be sent to helpdesk@xula.edu.

See your advisor for schedule approval and to receive Alternate PIN#, if needed

All Freshmen Students, English Majors, Deciding/Deciding Non Science Majors and Music Majors are **REQUIRED** to obtain an Alternate PIN# from your advisors.

1. Go to: <http://www.xula.edu>.
2. Click on Online Resources.
3. Click on Banner Web.
4. Click on Login to Secure Area.
5. Login to Banner using your User ID and your PIN.

1. Click on Student Services and Financial Aid.
2. Click on Registration.
3. Click on Add/Drop Classes.
4. Select the term Spring 2012 and click Submit

