



**Dean, College of Pharmacy
Xavier University of Louisiana**

Xavier University of Louisiana invites nominations and applications for the position of Dean of the College of Pharmacy. Xavier is located in New Orleans and is the nation's only Historically Black and Catholic institution of higher learning. Since its founding in 1925, the University has been committed to the promotion of a more just and humane society. Reaffirming its African American heritage and its Catholic tradition for more than eight decades, Xavier continues to offer its students a quality education and opportunities for leadership development.

The College of Pharmacy is one of two colleges at Xavier and has been among the top producers of African American pharmacists in the nation. The College of Pharmacy offers the University's highest degree, the Doctor of Pharmacy (Pharm.D.), and has an annual enrollment of approximately 670 students. There are 42 faculty members across two divisions - the Division of Basic Pharmaceutical Sciences, and the Division of Clinical and Administrative Sciences. Over 200 licensed pharmacists, physicians, and Ph.D.s serve as preceptors for the College's Professional Experience Program (PEP).

Currently under construction is a state-of-the-art 60,000 square-foot addition to the Pharmacy facilities. Funded through support from the Qatar Katrina Foundation, the Qatar Pharmacy Pavilion will feature teaching and research laboratories, a multi-purpose auditorium, and a fully-equipped pharmacy practice lab. These enhanced facilities will help the College to fulfill its mission "to be the premier institution preparing pharmacy practitioners who demonstrate outstanding leadership and dedication to medically underserved populations in society, while striving to eliminate healthcare disparities." To this end, the College of Pharmacy coordinates several initiatives and programs including an annual Health Disparities Conference, and a Community Health and Wellness Center at a local Wal-Mart. There are also several affiliations and partnerships with health care facilities and research sites throughout the region.

Duties and Responsibilities

The Dean of Pharmacy reports directly to the Senior Vice President for Academic Affairs and serves as the chief academic and administrative officer of the college, providing leadership for its diverse programs and faculty. The Dean is a member of the University's Administrative Staff, equivalent to the President's Cabinet. Among the Dean's duties and responsibilities are the following:

- Oversee the formulation and enforcement of division, collegiate and University academic policies.
- Encourage collegiate and division planning (including budget) and assessment of goals and policies within the college.
- Oversee the college's accreditation requirements.
- Facilitate interdisciplinary dialogue and decision-making within the college.
- Supervise curricula, courses, and methods of instruction within the college.
- Coordinates course scheduling, faculty load, and budget approval.
- Supervise the admission, registration, and scheduling of students of the college.
- Review the progress and academic welfare of the students of the college and provide for their academic guidance.
- Foster faculty scholarship and creativity.
- Support and develop staff to facilitate college operations and objectives.

- Represent the college within the University and with other constituencies, e.g., collaborative arrangements with other colleges and universities, at meetings of educational and professional associations.
- Assure that there are summative and formative assessments of programs, courses, and instructors to assure quality through the college. Criteria for assessment will include the outcomes of a liberal education as listed in the current catalog.
- Approve exceptions to policy that fall within the purview of the college.

Minimum Qualifications:

- An earned doctorate (Ph.D. or equivalent) in a scholarly discipline integral to the mission of the College and/or a professional doctorate (Pharm.D. or equivalent).
- A sustained scholarly record in research and education or distinguished professional experience to merit a national or international reputation appropriate for a tenured appointment at the rank of Professor in either the Division of Basic Pharmaceutical Sciences or the Division of Clinical and Administrative Sciences.

Preferred Qualifications:

- A record of effective leadership, efficient administration, and interpersonal skills with internal and external stakeholders in previous management positions.
- Demonstrated success in procuring competitive extramural support for research and/or educational programs relevant to a College of Pharmacy.
- Documented ability to interact effectively with the pharmacy community.
- Evidence of strong leadership and mentoring faculty to attain competitive extramural funding for scholarship and research.
- Evidence of competent teaching and development of professional curricula.
- National or international recognition in pharmaceutical education or scientific research.
- A documented record of successful fundraising from alumni and private sector donors.
- A commitment to maintaining high standards in the scientific research and professional program currently offered by Xavier's College of Pharmacy.
- Thorough knowledge of accreditation standards and requirements for pharmacy education.
- A commitment to cultural, ethnic and gender diversity.
- A commitment to active outreach and community service.

Application Process:

For more information about the Dean Search for Xavier's College of Pharmacy, visit www.xula.edu/copdean. Review of applicants will begin on February 1, 2010 and will continue until the position is filled. Interested candidates should send a letter of interest, and complete resume or vita with the names and contact information for five references to: Chair, Xavier University College of Pharmacy Dean Search Committee, 1 Drexel Drive, New Orleans, LA 70125, or email applycopdean@xula.edu. Application materials and additional queries may also be directed to Hodge Partners at (404) 942-6305 or email xulacopdean@hodgepartners.com.

Xavier University of Louisiana is an EOE institution.