

Program Assessment Committee: AY 2005-06

Minutes: Tuesday, May 16, 2006; 2:30 p.m.

Present: Ronnie Allen, Augustine Aruna, Ann Barbre, Iman El-Rachidi, Cheryl Gauthier, Tien Huang, and Dana Jamero

Excused: Ricky Indovina

Absent: Raymond Strong

The minutes from the May 9<sup>th</sup> meeting were approved by the committee.

The proposed committee charge was reviewed again and the committee decided that the first and third paragraphs needed to be modified. Dr. Allen will forward the revised committee charge to the members for additional feedback before submitting the final draft to the Executive Committee.

The committee decided to conduct a focus group amongst its members before developing a survey for the first assessment item – Faculty perception of improved communication between the administrative team and the faculty. Each committee member is expected to submit several questions to Dr. Allen prior to the focus group discussion at the next meeting.

Dr. Barbre suggested that the members consider adding Dr. Cooke to the committee because of his expertise in outcomes research and statistical analysis. The committee felt this was a good idea and Dr. Allen volunteered to discuss this opportunity with Dr. Cooke.

Due to additional responsibilities, Dr. Allen requested that the committee meet every 2 weeks in lieu of weekly. The members were not opposed to this recommendation.

The meeting was adjourned at 3:35 pm. The next meeting will be May 30, 2006.

Submitted by

Ronnie Allen