

Program Assessment Committee: AY 2005-06

Minutes: Tuesday, May 30, 2006:2:30 p.m.

Present: R. Allen, A. Aruna, A. Barbre, I. El-Rachidi, C. Gauthier, T. Huang, D. Jamero, and R. Indovina

Excused: R. Strong

I. Minutes – May 16th meeting

- The minutes were approved by the committee

II. Assessment Plan 2006-07

A. Focus group questions

- The committee submitted a total of 12 questions for the focus group meeting
- The focus group meeting has been tentatively scheduled for July 18, 2006 at 2:30 pm

B. ACPE interim report

- The committee discussed the idea of developing a faculty exit survey to obtain information that may help the COP to retain qualified faculty
- Dr. Allen will determine if a survey exist before the survey tool is developed

III. Oregon State University Workshop – Assessing Communication Skills

- The committee agreed to make plans to schedule an onsite workshop to assist the faculty in assessing the communication skills of students whose primary language is not English.
- The workshop will be a 2-day event and will be open to the entire faculty (up to 22 people)
- The members of the admissions committee will be encouraged to attend

IV. Miscellaneous

- Dr. Cooke has agreed to serve as a consultant to the committee

As of May 22, 2006, Dr. Allen assumed full responsibility for the Professional Experience Program through July 3rd. Therefore, the next meeting has been tentatively scheduled for July 18, 2006. The meeting was adjourned at 3:35 pm.