

Program Assessment Committee: AY 2005-06

Minutes: Tuesday, May 2, 2006; 2:30 p.m.

Present: Ronnie Allen, Augustine Aruna, Ann Barbre, Iman El-Rachidi, Cheryl Gauthier, Tien Huang, and Dana Jamero

Excused: Ricky Indovina, and Raymond Strong

The committee approved the minutes of the meeting on April 25, 2006 with the following addendum:

*Dr. Aruna suggested that the committee identify a statistician to assist with data analysis.*

Dr. Allen opened the floor for feedback on the Faculty Assessment Primer. There were several concerns regarding the length and the content of the document. Based upon these comments, it was decided that the committee needed more time to review the document before disseminating it to the faculty.

A copy of FAMU's vision, mission, program goals, and learning outcomes was given to the committee as a reference to initiate a discussion regarding the program goals and learning outcomes for the College of Pharmacy. The committee agreed that an exercise was completed several years ago that involved the development of program goals and learning outcomes for the college. Dr. Huang suggested that the document may be a part of the previous self study.

However, in the absence of documented program goals and learning outcomes, the committee decided that the College of Pharmacy should move forward with developing new program goals and learning outcomes to help facilitate the development of the 2006-07 assessment plan.

Dr. Allen provided the committee with a copy of the NAPLEX study design, Faculty Workload focus group results, and the 2003-04 assessment plan for the purpose of reviewing data that has already been collected by the committee. After reviewing the documents the following "next steps" were suggested:

NAPLEX study – need additional information before we can draw any meaningful conclusions; need to consult a statistician to review the data that has been collected

Workload focus group – Dr. Allen should follow-up with the Executive Committee

The meeting concluded with an open discussion of priority item for the 2006-07 assessment plan. The following suggestions were made by the committee members:

Admissions – quality of applicants – Barbre

Admissions – acceptance policy – Gauthier, Allen

Academic Integrity – cheating, discipline, professionalism, etc-Barbre, Gauthier, El-Rachidi, Jamero

Student development/remediation – Gauthier

ACPE recommendations for improvement (see interim report 2/06) – Huang, Aruna

Faculty workload – Jamero

Student progression – retention, attrition - Allen

The meeting was adjourned at 3:35 pm. The next meeting will be May 9, 2006.

Submitted by

Ronnie Allen