

Program Assessment Committee: AY 2007-08

Minutes: Wednesday, March 12, 2008 3:10 pm

Present: R. Allen, I. Borghol, L. Blakley, C. Gauthier, T. Huang, D. Mihm,
R. Schexnayder

Absent: A. Aruna, D. Jamero, R. Indovina,

I. Minutes – November 20th meeting

- * The minutes were approved by the committee

II. AACP - ACPE Surveys

- * The committee decided that the Self-Study sub-committee chairs would be responsible for developing a plan to address the concerns noted in the survey results.

III. Comprehensive Assessment Plan

- * R. Allen introduced a template for a comprehensive assessment plan (CAP) that would include all of the assessments that are required by ACPE and any other assessments the College deems appropriate. The committee was asked to complete the CAP form to ensure all assessment items were included. The committee agreed to complete the form on or before March 31, 2008.
- * T. Huang suggested that we use the same section titles (program, course, faculty, and student) for the new assessment plan.

IV. Faculty Meeting to Address Administrative Concerns

- * Proposed solutions - R. Allen will continue to collect data from the faculty.
- * Evaluation tool for administrators - R. Allen and C. Gauthier will work together to develop the first draft.

The meeting was adjourned at 4:10 pm.