

Program Assessment Committee: AY 2006-07

Minutes: Friday, February 9, 2007:3:05 pm

Present: R. Allen, A. Aruna, I. El-Rachidi, C. Gauthier, T. Huang, R. Schexnayder, R. Strong

Absent: A. Barbre, R. Indovina, D. Jamero

I. Minutes – September 21<sup>st</sup> meeting

- \* The minutes were approved by the committee

II. ACPE Site Visit

- a. The committee is scheduled to meet with the team on March 1<sup>st</sup> from 9:45 am – 10:30 am. Dr. Allen will confirm the location before the next meeting.
- b. Program Assessment webpage – the webpage will contain links for the following:
  - assessment plan
  - assessment resources
  - minutes (PAC meetings)
  - annual report
  - assessment workshops, meetings, and conferences
- c. Rx Portfolios – Mr. Schexnayder provided a brief overview of a new online portfolio tool for students and pharmacists. If approved by the faculty, the new tool will be used to create and maintain student profiles and track the achievement of educational outcomes.

III. Assessment Plan 2006-07

The committee discussed three completed assessments and made the following decisions and recommendations:

- a. Pathophysiology course
  - Decision – the course coordinator will provide a required textbook
  - Recommendations – if an instructor requires the class to have a copy of their slides, then the instructor should post a copy of their slides to Blackboard 2-3 days before their scheduled lecture or bring a copy of their slides to class
  - instructors should proofread their exam questions for clarity and answer key for accuracy
  - routine assessments of required courses should be completed every semester (student performance and satisfaction)
  - there should be separate evaluation forms for the instructor and the course

- the COP needs to develop a course evaluation form that will provide meaningful information to help improve student learning and development
- all students should be required to complete course and instructor evaluation forms

b. APPE educational outcome – the committee decided that no recommendations were warranted for this assessment

- Dr. Allen will send the committee a copy of XUCOP's educational outcomes

c. NAPLEX and MPJE performance

- Recommendation – the COP should develop an authorization form for P-4s to release their NAPLEX and MPJE scores to the XUCOP.  
Dr. R. Allen will take the lead on this initiative.

The meeting was adjourned at 4:10 pm. The next meeting will be on February 15<sup>th</sup> at 3:00 pm in the Dean's conference room.