

Program Assessment Committee: AY 2005-06

Minutes: Tuesday, April 25, 2006; 2:30 p.m.

Present: Ronnie Allen, Augustine Aruna, Ann Barbre, Cheryl Gauthier, Tien Huang, and Dana Jamero

Excused: Iman El-Rachidi, Ricky Indovina, and Raymond Strong

Dr. Allen began the meeting with a discussion of the need to revise the mission statement and program goals of the College of Pharmacy. To facilitate the discussion each member was given a copy of the current mission statement and program goals for the College of Pharmacy and Xavier University. After careful review, the committee agreed that the mission statement and goals were poorly written and should be revised.

The committee developed the following mission statement as a draft with the intent to make changes before submitting it to the Executive Committee on May 1, 2006. The committee also agreed that we should add a statement that addresses our aim to educate African-Americans and other minorities.

***The College of Pharmacy is committed to preparing pharmacists who are competent to deliver pharmaceutical care as required in a dynamic health environment. The College will also engage in collaborative scholarship to acquire and disseminate new knowledge and service to promote a more just and humane society.***

Dr. Allen opened the floor for feedback on how to involve the faculty in the assessment process. The discussion focused on four key areas: faculty resistance, faculty responsibility, faculty resources, and rewards for faculty.

The following comments were made regarding faculty resistance:

Dr. Allen noted that some faculty may not participate because they feel the assessment results will not be used to impact our program.

Dr. Barbre was concerned that the most recent assessment plan was overwhelming and difficult to understand. Also, the results from previous assessment plans were not shared with the entire College of Pharmacy.

The following suggestions were made to encourage faculty participation:

#### General

Dr. Huang suggested that the results of the assessment plan be shared with the faculty.

Dr. Gauthier noted that an Executive Summary should be prepared that shows a correlation between the results of the assessment plan and their impact on our educational program.

Dr. Jamero suggested that the appropriate personnel should be contacted to make decisions regarding their department once the results have been disseminated.

Dr. Barbre suggested that once the faculty have an understanding of the value of assessment (e.g. impact on daily activities), they may be more inclined to participate.

#### Responsibility

Dr. Jamero noted that we should invite faculty to participate in special assessment projects.

#### Resources

Dr. Aruna suggested that it may be helpful to bring in a consultant (Dr. Gamal Hussein).

The committee agreed that training was necessary, however, it may not be a good idea to bring in a consultant to conduct a workshop.

The committee suggested that Dr. Allen develop a 1-2 page primer for the faculty and to provide general assessment information via e-mail.

#### Rewards

The committee agreed that faculty participation should be included in their faculty update. Also, travel stipends and recognition at Academic Assembly meetings should be considered for those projects that are published and/or presented at a national meeting.

Dr. Allen stated that he would bring the following documents to the next meeting:

- ACPE Report – 2/24/06
- Assessment Plan results – 2003-04
- Strategic Plan
- NAPLEX study – design document

The meeting was adjourned at 3:35 pm. The committee decided that our regular meetings could occur on Tuesdays at 2:30 pm. The next meeting will be May 2, 2006.

Submitted by

Ronnie Allen