ACADEMIC APPEAL FORM

In order to appeal your dismissal for unsatisfactory academic performance or for readmission to Xavier University of Louisiana, you must fill out this form and answer the questions on the following pages. Incomplete forms will not be reviewed. The University Appeals Committee only meets in July so a student who is academically dismissed after the fall semester is unable to file an appeal for readmission in the immediate following spring semester. Mail or submit completed forms to: Registrar’s Office. Xavier University. 1 Drexel Drive. New Orleans, LA 70125 The deadline to submit your appeal is July 1st. PLEASE READ AND COMPLETE THIS APPLICATION CAREFULLY

Last Name: ________________________________ First Name: ________________________________

Student I.D.: ____________________________

Mailing Address: ________________________________________________________________

City: ___________________________ State _______ Zip Code ______________

Telephone: ___________________________ Email: ___________________________

Class: FR _______ SO _______ JR _______ SR _______

When were you dismissed from Xavier University? Semester _____________; Year ___________

You are applying for readmission to Xavier University for Semester _____________; Year ___________

For Office Use Only

Complete Appeal Form: _________________ Incomplete Appeal Form _________________

Committee’s Decision:

Approved: ___________________________ Denied: ___________________________

Recommendations/Reasons:

____________________________________________________________________________

____________________________________________________________________________

Committee Chair’s Signature: ___________________________________

Date: __________________________________________
PLEASE PROVIDE THOUGHTFUL AND DETAILED ANSWERS TO THE FOLLOWING QUESTIONS.

1. What factors or obstacles contributed to your unsatisfactory academic performance and dismissal?
2. What specific steps will you undertake to improve your academic performance and prevent another dismissal?
3. What other strategies will you pursue in order to achieve and maintain academic success? (Optional)