

## Call for Nominations for the Norman C. Francis Excellence in Service Awards

We invite faculty and students to submit nominations for the Norman C. Francis Excellence in Service Awards. Nominations should include faculty members whose service is of such quality that it merits recognition. All full-time faculty at Xavier University of Louisiana are eligible, regardless of specialty or rank.

Two awards will be made annually, one to a faculty member who has worked at Xavier for six years or less, and another to a faculty member with seven or more years of service. Winners will be recognized at the spring commencement ceremony where they will receive a monetary award and an academic medallion.

Criteria for the service award include, but are not limited to, the following. Nominees need not excel in each criterion.

- A sustained and consistent record of outstanding service to various institutional efforts

- A spirit of volunteerism that transcends the routines of academic service

- An exceptional pride in Xavier University that helps to build institutional morale

- Outstanding service related to student success and well being

- Outstanding service to the community

- Applying one's expertise in service to the community and/or profession

**Deadline for nomination letters:** To nominate a faculty member or to self-nominate, please supply a letter explaining why and how the candidate meets the criteria for the award. All nomination letters are due by **February 1, 2009** and should be delivered to the Office of the Vice President of Academic Affairs, 206A Administration Building.

Finalists will be invited to submit further supporting materials by March 1<sup>st</sup>, and recipients will be notified by April 2009 in time for the spring Academic Assembly. Please direct questions to Dr. Lisa Schulte at x5421 or [lschulte@xula.edu](mailto:lschulte@xula.edu).

### FACULTY AWARDS COMMITTEE\*

Dr. David Lanoue

Dr. Teresa Birdwhistell

Dr. Elizabeth Yost Hammer

Dr. Judith Miranti

Dr. Patience Obih

Dr. Lisa Schulte

Dr. Pamela Waldron-Moore

\* Appointed by the Vice-President for Academic Affairs