

Dear Xavierites,

The circumstances surrounding the Coronavirus (COVID-19) continue to develop and evolve. It is my goal and responsibility to make certain we are following all best practices and taking every precaution to keep all Xavierites safe to the extent it can be done.

To that end, I have decided that the campus will move to the next level of prevention and social distancing effective at the close of all regularly scheduled classes on Friday, March 13, 2020.

Effective <u>Monday, March 16, 2020, all classes and office hours will be conducted online</u> during regularly scheduled times. The campus will <u>remain open</u>. Face to face teaching ends Friday, March 13, 2020.

The following procedures and protocols will commence until further notice:

- Essential and non-essential staff report to work
- Campus facilities remain open
- ➤ Large internal meetings will be conducted via conference call or zoom technology
- > One-on-one meetings are allowed and must adhere to social distancing protocols
- All internal/external large gatherings cancelled effective close of business Friday, March 13, 2020
- Sporting events will be closed to spectators

We encourage everyone to make themselves aware of the resources on our <u>xula.edu/coronavirus-update</u> page and to check back often for updates.

As Xavierites, we have faced many challenges and overcome adversity with unwavering courage. Let us model the brave actions of our founder, St. Katharine Drexel, and persist in our efforts to overcome this latest challenge together. You remain in my prayers.

Sincerely,

Reynold Verret President

Xavier University of Louisiana