

# **IBCS SCHOLARSHIP LETTERS OF RECOMMENDATION INSTRUCTIONS 2024**

**Applicants: Give one form to all persons writing a recommendation on your behalf.**

## **❖ DEGREE PROGRAM LETTERS**

**Students applying must submit 3 letters of recommendation:**

- 2 academic letters from professors familiar with the student's capacity for academic work
- 1 ministerial letter from a pastor or pastoral staff person familiar with the student's work in their church and/or community.

## **❖ CERTIFICATE & ENRICHMENT PROGRAM LETTERS**

**Students applying must submit 3 letters of recommendation:**

- 3 letters from a pastor, pastoral staff person, and co-worker familiar with the student's work in their church and/or community.

**ALL RECOMMENDERS are asked to submit a typewritten 1-page letter of recommendation that addresses the following:**

- How long and in what capacity have you known applicant?
- In what ways do you feel the applicant might benefit from participating in the IBCS?
- In what ways might the Institute benefit from the applicant's participation?

## **ACADEMIC and PASTORAL RECOMMENDERS**

To your best knowledge, please evaluate the student applicants using the following criteria, as they apply:

- Active faith life
- Critical Thinking Skills
- Ability in Oral Expression
- Ability in Written Expression
- Imagination and Creativity
- Commitment to theological or ministerial study that centers Black Catholicism
- Fortitude/Perseverance (ability to continue working to achieve the desired goal)
- Potential as an Academic, Evangelizer, Catechist or other Pastoral Minister

**APPLICANTS MAY UPLOAD SIGNED/DATED RECOMMENDATION LETTERS  
or**

**RECOMMENDERS MAY FORWARD LETTERS DIRECTLY TO:**

**ibcs@xula.edu  
Institute for Black Catholic Studies**

Thank you!