

## How to Report Sexual Misconduct

The options for disclosure and reporting sexual misconduct are listed below and confidential assistance is available upon request through Violence Prevention Education and Advocacy to help students review these disclosure and reporting options. University support services are available to students regardless of whether they choose to formally report the violation to the university or law enforcement.

### Institutional Reports

Sexual misconduct by members of the university community should be immediately reported to one of Xavier University of Louisiana's Title IX coordinators as described below in order to begin the university's investigation process. If you are unsure what happened to you or uncertain if your complaint falls under sexual misconduct, contact one of the Title IX Coordinators for assistance. Sexual misconduct by students should be reported to

- Chief Inclusion Officer and Deputy Title IX Coordinator, Dr. Ashley Baker, University Center, Suite 208, [abaker12@xula.edu](mailto:abaker12@xula.edu), 504-520-7229.
- Sexual misconduct by faculty or staff should be reported to the Assistant Vice President for Human Resources, Kevin Wolf, Xavier South Suite 410, [kwolf@xula.edu](mailto:kwolf@xula.edu), 504-520-5281.

### Law Enforcement Reports

If the crime occurred on campus, contact Campus Police to file a police report. If the crime occurred off campus, contact the police department in the parish in which the crime occurred. If you have an off-campus emergency, dial 911.

- Campus Police
  - (504) 520-7490
  - 3801 South Carrollton Ave.
  - [www.xula.edu/campussafetyandsecurity](http://www.xula.edu/campussafetyandsecurity)

### Anonymous Reports

Xavier University of Louisiana provides a mechanism by which individuals can report incidents of alleged sexual misconduct anonymously. Complainants should understand that it will be more difficult for the university to investigate and take action upon anonymous reports. Anonymous reports can be submitted by accessing [www.xula.ethicspoint.com](http://www.xula.ethicspoint.com).

### Confidential Disclosure

Disclosures made to Violence Prevention Education and Advocacy, Counseling and Wellness Center, Student Health Clinic and Campus Ministry staff listed below will be held in strict confidence and will not serve as notice to the university requiring initiation of a review of the disclosed conduct.

- Violence Prevention Education and Advocacy
  - (504) 520-7503
  - 209 Administration Building
- Counseling and Wellness Center
  - (504) 504-520-7315
  - 202 St. Joseph Academic and Health Resource Center
  - Open Monday-Thursday 9am-8pm and Friday 9am-5pm (Fall and Spring)
  - Open Monday-Friday 9am-5pm (summer)
  - [www.xula.edu/counselingservices](http://www.xula.edu/counselingservices)
- Student Health Services
  - (504) 520-7396
  - 217 St. Joseph Academic and Health Resource Center
  - Clinic Hours: Open 8:30am-4:30pm Monday-Friday
  - [www.xula.edu/student-health-services](http://www.xula.edu/student-health-services)
- Office of Campus Ministry

- 101A Administration Building
- (504) 520-7593
- <http://www.xula.edu/faithandleadership>

Please refer to the Student Handbook for any additional information on reporting and/or the process of handling a Sexual Misconduct report, <https://my.xula.edu/student-services/pages/default.aspx>.